

## WEDDING POLICY SHEET

- 1 Gratuity of 20% will be added to all bridal services
- 2 We ask that only one person in the group be responsible for contracting with *ESSENCE* for bridal services and be solely responsible for payment in full. A 50% deposit is required to schedule wedding day appointments; the balance is payable by one person only on the day the services are rendered
- 3 Please have all wedding party members arrive for appointments with clean, dry hair to expedite the special styling process
- 4 Please arrive 15 minutes prior to appointment; if you are late, it is possible that full service may not be available
- 5 We reserve the right to change staff assignments due to scheduling conflicts, vacations, illness, and personnel changes. If a bride has had consultations, a change of that stylist would occur only under circumstances beyond our control
- 6 Wedding services are subject to a 30 day cancellation policy: cancellations must be communicated to *ESSENCE* a minimum of 60 days in advance of appointment time to avoid forfeiting the complete deposit.
- 7 Prices are subject to change
- 8 The bridal party is welcome to use our relaxation room for the duration of the appointments only. While we encourage the bridal party to relax and enjoy our space, the space is only available to you during the time of your scheduled appointments. This allows Essence to offer the space to each bride and her wedding party.